

RMAC Review of State Properties Being Considered for Disposal⁺
Rivers Program Staff Review Checklist
Revised: April 1, 2005
Revised: April 12, 2006
Revised: July 2, 2008
Revised February 2, 2009

Property Name: _____ SLR #: _____
Date received from CORD or other state agency (date of e-mail) _____
Due Date Issued by CORD or other state agency _____
Property Location: _____
Adjacent River: _____ River frontage: ____ ft.
Date RMAC requested extension (date of e-mail to CORD): _____

- A. Is the property adjacent to or providing access to a river?
☐ Yes, RMAC is required to review and make a recommendation on the disposal of this property. The recommendation made is binding.
☐ No, RMAC does not have jurisdiction; however, RMAC may make an advisory recommendation.
- B. Is the property currently held by NH Department of Transportation (NHDOT) and purchased with federal highway or turnpike funds?
☐ Yes
☐ No
- C. Is the property associated with (adjacent to or providing access to) a river designated under RSA 483?
☐ Yes, Rivers Programs staff notifies and requests opinion of Local River Advisory Committee (LRAC) then forwards LRAC comments and complete review checklist to RMAC for consideration. (if yes, attach summary of LRAC comments)
☐ No, Rivers Program staff completes review checklist and forwards to RMAC for consideration.
2. Is there a potential for public access interruption?
☐ No
☐ Yes
☐ No
☐ Other[❖]
3. Is there a property right infringement?
☐ Yes
☐ No
☐ Other[❖]
4. Potential for riparian corridor impacts
a. Vegetation removal
☐ Yes
☐ No
☐ Other[❖]
b. River channel flow modification
☐ Yes
☐ No
☐ Other[❖]
c. Water quality impairment
☐ Yes
☐ No
☐ Other[❖]
d. Are Prime Wetlands[△], NWI* mapped or other mapped wetlands present on site?
☐ Yes
☐ No
☐ Other[❖]
- Review Criteria:*
1. Site visit conducted?
☐ Yes (if yes, attach a synopsis of site visit)

⁺ See attached instruction sheet for detailed information on data sources and procedure

[❖] Attach detailed information to checklist

[△] as designated by a municipality according to RSA 482-A: 15 and DES administrative rules Chapter Wt 700

* NWI = National Wetland Inventory

- e. Are Prime Wetlands[△], NWI* mapped or other mapped wetlands adjacent to the site?
- ☐ Yes (estimate of distance __ft)
- ☐ No
- ☐ Other*
- f. Biological community impairment
- ☐ Yes
- ☐ No
- ☐ Other*
5. Potential for impacts to cultural resources
- a. Are there cultural resources present on site (historic sites, stone walls, etc.)?
- ☐ Yes:
- _____
- _____
- _____
- ☐ No
- ☐ Unknown*
- b. Natural Heritage Inventory (NHI) threatened or endangered species present:
- ☐ Yes:
- _____
- _____
- _____
- ☐ No
- c. Wildlife Action Plan critical habitats and/or associated species present:
- ☐ Yes:
- _____
- _____
- _____
- ☐ No
- d. Other special designations:
- ☐ Yes:
- _____
- _____
- _____
- _____
- ☐ No
- ☐ Not Available
- e. Will the proposed use of the property impact any of the above listed resources?
- ☐ Yes
- _____
- _____
- ☐ No
- ☐ Other*
6. Proposed use of property:
- _____
- _____
- _____
7. Other information*
- _____
- _____
- _____
8. If available, attach copy of soil mapping data.
9. If available, attach copy of proposed site plan.

**RMAC Review of State Properties Being Considered for Disposal
Rivers Program Staff Checklist: Instructions**

- A. See *Procedure for RMAC review of State property disposal*. The term “adjacent” is defined here as land directly abutting or within 250 feet of the reference line (*i.e.*, ordinary high water mark) of a river. The term river is defined here as ~~any solid blue line found on an 1:24000 USGS topographic quadrangle map,~~ **all year-round flowing waters as determined by the New Hampshire Hydrography Dataset**. The term “providing access to” is defined here as land that serves an essential segment of any public access route, path, trail, or otherwise to a river without which that access point could be terminated.
- B. See *NHDOT Request For Surplus Land Review Action* for information on the federal funds being used to purchase the property.
- C. See NHDES Map of Designated Rivers 2007 or RSA 483 NH Rivers Management and Protection Program statute to determine if property is associated with designated river.

Review Criteria:

- 1. The synopsis shall include:
 - a. date of site visit;
 - b. current development state of property;
 - c. determination on the presence, absence or potential for public access;
 - d. summary of the existing vegetative cover, specifically the type and width of vegetative buffer present on the river bank;
 - e. summary of River’s Program staff professional opinion on the ecological integrity and value of property.
- 2. Utilizing NHDES Access GIS layer (M:\misc\nhaccess) and AMC Canoe GIS Layer (M:\misc\nhcanoe) determine the presence of access points, portage and other river access points. These data layers are not complete, for further verification see *RIVER GUIDE: NEW HAMPSHIRE AND VERMONT*, 2nd ed. (Boston: Appalachian Mountain Club, 1989). Other resources for determination include OSP NH Public Access Database and Recreation Inventory when complete.
- 3. Through map interpretation and any other available resources determine the potential for trespassing, littering or other private property right infringements.
- 4.
 - a. See *NHDOT Request For Surplus Land Review Action* based on the current and proposed use of the property describe evaluate the potential for vegetation removal.
 - b. Utilizing NHDES floodplain GIS layer (\\Des1\gis\flood) determine if the property is located within the floodplain and subject to river processes.
 - c. Utilizing Natural Resource Conservation Service Soil Survey data determine the slope and erosion potential of property. Further, review the proposed use of property in order to make a judgment on water quality impairment (*e.g.*, development of impervious surface).
 - d. Utilizing NHDES National Wetland Inventory GIS Layer (\\Des1\gis\wetlands\wni), Prime Wetland GIS Layer (\\Des1\gis\wetlands\primewetall.shp), and other available wetland data determine the presence of mapped wetlands on property.
 - e. Utilizing NHDES National Wetland Inventory GIS Layer (\\Des1\gis\wetlands\wni), Prime Wetland GIS Layer (\\Des1\gis\wetlands\primewetall.shp), and other available wetland data determine the presence of mapped wetlands adjacent to property.
 - f. Create an ArcView shapefile or draw onto a photocopy of USGS quad map the property boundary. Forward property boundary information and a note indicating the property is being considered for sale by the state to Sara Cairns at New Hampshire Natural Heritage/DRED (p:271-3623; f:271-2629; e: sarac@dred.state.nh.us). Sara Cairns will review the property against the Natural Heritage Program database and report results.
- 5. See *NHDOT Request For Surplus Land Review Action* for information on the proposed use of property.
- 6. Summarize and attach any additional information relative to disposal of property.
- 7. Contact property manager at state agency proposing disposal and request site plans.